

ALL INDIA INSTITUTE OF MEDICAL SCIENCES BHUBANESWAR
SIJUA POST: DUMUDUMA, PATRAPADA, BHUBANESWAR-751019

NOTIFICATION

Sub: Result-cum-Document Verification for the Posts of Medical Record Officer- reg.

Based on the performance in the Computer Based Test (CBT) held on 16.11.2023 and the recommendation of the Selection Committee and approval of the Competent Authority, the following **select list candidates** are called for Document Verification for the post of Medical Record Officer in terms of Advt. No. AIIMS.BBSR/RECT/2023/990/B&C/1583 dated 01.07.2023. Accordingly, the following select list candidates are hereby intimated to report for Document Verification as per the Schedule and important Note as mentioned below. If any of the select listed candidates fail to report for document verification as per the schedule mentioned below, it will be construed that the candidate does not intend to attend the Document Verification. Accordingly, his/her candidature for the post will be treated as cancelled.

Name of the Post	Medical Record Officer
No. of Posts	3 (UR-2, OBC-1)
No. of Candidates applied	13
No. of Candidates who appeared in CBT	11

Schedule of Verification of Documents: -

Sr. No.	Candidates	Reporting for Document Verification		Venue
		Date	Time	
1.	3	27.03.2024	09:00 AM	Ground Floor, Academic Building AIIMS, Bhubaneswar or any other venue as per the convenience of the Institute.

Sr. No	Application No.	Roll No.	NAME	DOB	Applicant's Category	Marks (CBT)	Remarks
UR- 2							
1.	AIIMSB20002652	172527000001	DEEPAK KUMAR R	19/10/1992	OBC(NCL)	62.374	
2.	AIIMSB20001966	183027000002	ARUN V R	18/10/1995	UR	55.808	
WAIT LIST							
1.	AIIMSB20001333	242327000002	RAJESH DUBEY	10/04/1993	UR	53.535	
2.	AIIMSB20002380	121927000001	TAYUB	14/08/1991	OBC(NCL)	49.242	
OBC - 1							
1.	AIIMSB20000147	152427000001	NAGARAJAN V	26/06/1987	OBC(NCL)	68.434	Cate.3
WAIT LIST							
1.	AIIMSB20000291	183027000001	PAIDI NARASIMHA MURTY	29/05/1986	OBC(NCL)	61.616	Cate.3
2.	AIIMSB20002380	121927000001	TAYUB	14/08/1991	OBC(NCL)	49.242	
3.	AIIMSB20002341	191227000001	NATHU LAL PRAJAPAT	03/09/1988	OBC(NCL)	44.444	

Cate.3	Availed age relaxation under OBC Quota
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Important Note: -

- The candidature of all the above **select-listed** candidates shortlisted for Document Verification is purely provisional subject to verification and fulfilment of the eligibility criteria with regards to age, essential qualification, category

1/6266/2023

and experience, etc., as per the advertisement and Rules and regulations of the Institute. In case any of the selected candidates is found not fulfilling any of the eligibility criteria at any stage, then his/her candidature/selection will be cancelled without giving any reason. The decision of the Executive Director in this regard will be final.

2. The Degree/Diploma qualifications as claimed by the candidate(s) is/are to be recognised by the concerned Government agency. The candidates have to submit documentary proof to the satisfaction of the authority of the AIIMS, Bhubaneswar, that the same is recognised by the Government Authority. If anyone fails to submit documentary evidence, then his/her candidature will be cancelled without giving him/her any further opportunity. ***Similarly, while claiming any qualification as equivalent to a degree/diploma, the candidate also has to submit documentary proof.***
3. The list of candidates in the select list called for document verification is not the common merit list and will have no bearing on seniority. The seniority will be determined as per the common merit list of all selected candidates, irrespective of the date of the joining of the candidates. The candidates are being called for document verification, and the offer of appointments will be issued as per the terms and conditions of the advertisement.
4. Candidates who are in the select list are requested to bring the following original documents along with one set of self-attested photocopies:
 - 4.1. Identify Proof (PAN Card, Passport, Driving License, Voter Card, Aadhar Card and Government Approved Identity Proof).
 - 4.2. Address Proof (Aadhar Card, Passport, Ration Card, Driving License and Government Approved Identity Proof).
 - 4.3. Certificate showing Date of Birth. (10th Certificate/Birth Certificate).
 - 4.4. Class 10th & 12th Mark sheet and Certificates.
 - 4.5. Certificate of Diploma/Degree establishing the essential educational qualification as advertised besides additional qualification as claimed in the online application.
 - 4.6. Experience Certificate clearly stating the duration and nature of experiences as applicable to meet the eligibility criteria of the requirement of essential experiences for the post.
 - 4.7. Persons with Benchmark Disabilities Certificate in the required format, if applicable (as per checklist).
 - 4.8. SC/ST/OBC (non-creamy layer)/EWS Certificate from appropriate authority. Those candidates who have claimed to belong to OBC/EWS have to produce an OBC (non-creamy layer)/EWS certificate applicable for Central Government jobs issued in the current financial year (2023-24).
 - 4.9. If a candidate is working in a Government/Semi-Government/PSU/Autonomous Institution- No Objection Certificate from their present employer.
 - 4.10. **For Ex-servicemen (ESM):**
 - 4.10.1. Serving Defence Personnel Certificate as per checklist, if applicable.
 - 4.10.2. Undertaking as per checklist.
 - 4.10.3. Discharge Certificate, if discharged from the Armed Forces, as per checklist
 - 4.11. Relevant Certificate if seeking any age relaxation (esp. for AIIMS Contractual or Outsource Employees).
 - 4.12. Certificate as per checklist by the Central Government/State Government/ Autonomous Body/AIIMS Regular Civilian Employees for claiming Age Relaxation.
 - 4.13. For a candidate who claims a change in name after matriculation on marriage or remarriage or divorce, etc., the following documents shall be submitted:
 - 4.13.1. In case of marriage of women: Photocopy of Husband's passport showing names of spouses or an attested copy of marriage certificate issued by the Registrar of Marriage or an Affidavit from husband and wife along with a joint photograph duly sworn before the Oath Commissioner;
 - 4.13.2. In case of re-marriage of women: Divorce Deed/ Death Certificate as the case may be in respect of first spouse; and photocopy of present husband's passport showing names of spouse or an attested copy of marriage certificate issued by the Registrar of Marriage or an Affidavit from the husband and wife along with joint photograph duly sworn before the Oath Commissioner.
 - 4.13.3. In case of divorce of women: Certified copy of Divorce Decree and Deed Poll/ Affidavit duly sworn before the Oath Commissioner
 - 4.13.4. In other circumstances for change of name for both male and female: Deed Poll/ Affidavit duly sworn before the Oath Commissioner and paper cuttings of two leading daily newspapers in original (One

I/6466/2024

daily newspaper should be of the area of applicant's permanent and present address or nearby area) and Gazette Notification.

- 4.14. Copy of Admit Card issued for Written Examination.
 - 4.15. An Affidavit on Non-Judicial Stamp Paper of denomination of Rs. 20/- as per proforma attached. ([in checklist](#)).
 - 4.16. Self-attested copy of the online application as downloaded.
 - 4.17. A signed passport-size photograph as uploaded in the online application.
 - 4.18. Any other relevant documents.
5. If the select-list candidate does not belong to the category mentioned against his/her name in the Notification or if any of the particulars mentioned are not correct, such candidates are advised to report the discrepancy along with all supporting documents to the Assistant Administrative Officer, Recruitment Cell, 3rd Floor, Academic Block, AIIMS, Sijua, Bhubaneswar-19 within 03 days of this notification.
 6. The above select list is purely provisional and may vary (both inclusion/exclusion) subsequently after details examination/verification. The decision of the Competent Authority in this regard will be final.
 7. Candidates in the select-list should note that shortlisting for Document Verification does not entail any right to issue appointment letters to the above-listed candidates. The final result will be published after document verification.
 8. No TA/DA shall be paid for the above-said document verification.
 9. Those candidates in the select-list who are in Govt. Service (including AIIMS Employees) are required to produce a No Objection Certificate (NOC) at the time of document verification; without the same, their candidature will be cancelled.
 10. The final selection will be purely on merit and who fulfil all eligibility criteria as per the advertisement. Action, as warranted under Rules/Law, will be taken with respect to those candidates who will bring outside influence in any manner.
 11. AIIMS, Bhubaneswar reserves the right to rectify inadvertent errors or printing mistakes, if any.
 12. No Separate call later for Document Verification will be sent by post/email. Therefore, the claim of the candidate that they have not received the intimation about document verification at any later date will not be considered, and their candidature will be cancelled if they fail to report for the document verification as per the above schedule.
 13. Please visit the Institute's website, i.e., www.aiimsbhubaneswar.nic.in, for any last-minute changes and other details about this recruitment.
 14. The mark list of all the candidates who appeared in the Computer Based Test in enclosed herewith in **Annexure-I**.

IMPORTANT: Beware of the touts who may misguide the candidates with false promises of getting them selected for the job on illegal consideration. The recruitment process, i.e., CBT in the AIIMS, Bhubaneswar examinations, is fully computerized and the selection is based purely on the merit of candidates.

By Order of the Executive Director

Assistant Administrative Officer
AIIMS Bhubaneswar

Copy to –

1. PA to ED, for the information of the ED.
2. PA to DDA, for the information of DDA

Annexure-I

Medical Record Officer

Sr.No	Roll No.	App. Ref. No.	Candidates Name	Marks in CBT
1	152427000001	AIIMSB20000147	NAGARAJAN V	68.434
2	172527000001	AIIMSB20002652	DEEPAK KUMAR R	62.374
3	183027000001	AIIMSB20000291	PAIDI NARASIMHA MURTY	61.616
4	183027000002	AIIMSB20001966	ARUN V R	55.808
5	242327000002	AIIMSB20001333	RAJESH DUBEY	53.535
6	121927000001	AIIMSB20002380	TAYUB	49.242
7	242327000001	AIIMSB20001248	SHAKTI	45.707
8	141127000002	AIIMSB20003082	BIBHU PRASAD SAMAL	44.444
9	191227000001	AIIMSB20002341	NATHU LAL PRAJAPAT	44.444
10	141127000001	AIIMSB20002803	SRUTI SAGAR KAR	42.172
11	191227000002	AIIMSB20002483	LEKHRAJ SAIN	35.101